

ANNEXURE - II

**TRAINING PROGRAMME FOR P.A TO THE HON'BLE JUDGES,
MADURAI BENCH OF THE MADRAS HIGH COURT, MADURAI.**

AGENDA

DATE: 31.10.2015(SATURDAY)

TIMING: 10.00A.M. TO 04.30P.M.

VENUE:MEETING HALL, THIRD FLOOR, MADURAI BENCH

INAGURATION	REGISTRAR (ADMINISTRATION) / (JUDICIAL)	10.00.A.M. TO 10.15.A.M	
INTRODUCTION			
SESSION	SUBJECT	FACULTY	TIMING
1	General Instructions - Mannerism - Dictations	D.Pandian, SAR (P.A.Sec.) G.Balakrishnan (Pvt.Secretary to Hon'ble Judges	10.15. A.M. TO 11.30 A.M.
TEA BREAK 11.30.A.M. TO 11.45.A.M.			
SESSION	SUBJECT	FACULTY	TIMING
2	English Grammar & Usage	Ms. Radha Lakshmi, M.A., M.Phil., Lecturer in English, Govt. Law College, Madurai	11.45. A.M. TO 01.30. P.M.
LUNCH BREAK 01.30.P.M. TO 2.00.P.M.			
SESSION	SUBJECT	FACULTY	TIMING
3	Lifestyle in Stress	Prof.K.S.Kirubesh Kumar, Consultant, M.S.Chellamuthu Trust & Research foundation.	02.00. P.M. TO 03.30. P.M.
TEA BREAK 03.30 P.M. TO 03.45. P.M.			
SESSION	SUBJECT	FACULTY	TIMING
4	SESSION CONTINUES		03.45.P.M. TO 04.30.P.M.